

## Fleet and Corporate Training Terms and Conditions

Please read these Terms and Conditions in conjunction with our [General Terms and Conditions](#) and our [Pupil Terms and Conditions](#).

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### Requirements for on road training

As the client you/your employees are responsible for providing a vehicle in which to carry out the on road training element of the course and ensuring that any vehicle provided for the on road training is in a road worthy condition.

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### On road training documentation

It is essential that participants on the day of the training provide a full drivers' licence (either paper along with other form of photographic ID or both card and counterpart of their drivers' licence) and provide insurance documentation to prove they are covered for the vehicle to be used (for private vehicles, 'Business Use' must be stipulated on the insurance policy). A valid MoT certificate must also be provided if applicable. If all the required documentation is not provided on the day, or the vehicle is not in a road worthy condition for any reason, the training will be terminated in line with our cancellation policy as stated in these terms and conditions.

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### On road training in provided vehicles

A1 Road Skills Limited can in some areas, if required, provide a vehicle for on road training (clients must either have made arrangements or an agreement for this or inform A1 Road Skills Limited at

least 14 days prior to the training date if this service is required) but this service is not available in some areas and cannot be guaranteed. If A1 Road Skills Limited provide a vehicle for on road training an additional charge is payable.

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## Requirements for Corporate Days and On Track courses

A1 Road Skills Limited will not provide the vehicles and equipment required for the on track training element of all courses and corporate days. If the event includes on road training you must provide a vehicle for this purpose and comply with our requirement for on road training.

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## Corporate Day cancellations

If at short notice, for reasons outside of our control it is not possible to run the event i.e. extreme weather such as snow, fog and heavy ice; then the training will be rescheduled at no cost to participating individuals. Any travel, hotel or other expenses incurred by the participants in attending a course that is cancelled in these circumstances will not be reimbursed by A1 Road Skills Limited.

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## Safety

All drivers are deemed to be in full control of the vehicle at all times, and are solely responsible for the safety of the vehicle. Each driver must comply with all road traffic law at all times. If our instructor deems the driver to be driving dangerously, or driving under the influence of drugs or alcohol, the training will be terminated in line with our cancellation policy as stated in these terms and conditions.

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## Health

Participants must be in good health. You are required to advise of any medical condition or disability which might affect any participant or be affected by their participation e.g. bad back or heart condition. Those with a medical condition should consult their doctor before participation. You will be required to sign to declare your fitness to drive upon arrival for your training course.

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## Cancellation Policy

All bookings cancelled or rescheduled by the client or which cannot take place for any reason outside the control of A1 Road Skills Limited will incur charges as below:

- More than 14 days' notice = a 5% administration charge is payable
- Less than 14 days' notice = the full course fee is payable

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## Exceptions

- If a course is cancelled by A1 Road Skills Limited or our representative due to unsafe weather conditions the course will be rescheduled at no extra cost.
- If a participant be unable to attend on the date booked, another driver can take their place at any point up to the day of the training at no extra cost, provided a1 Road Skills Limited are made aware of the amendment.

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## Fees

Fees will be charged as per quotations provided by A1 Road Skills Limited.

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## Payment Terms

Invoices will be issued once the course has been booked. Payment for the invoices must be made within 14 days, or before commencement of training, whichever is sooner. Payments after the 14 day allowance period will be charged + 8% per. day interest.

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